

**Township of Southgate
Ruth P. Hargrave Memorial Special Meeting of the Library Board
Minutes of July 12, 2017**

In Attendance	Jenna DeWitt, CEO, Councillor Barbara Dobreen, Charles Fernandes, David Hassall, Pat Stewart
Guest	
Absent	Terry Da Silva, Deputy Mayor Norm Jack, , Martin Shipston,
cc:	Phyllis Litchy

At the call of the Chair, a special meeting of the Library Board was held to discuss a delegation to Council to request additional staffing.

Call to Order: The meeting was called to order at 7:00 p.m.

The Board appreciates the initiative Martin Shipston has taken to begin the discussions regarding increased staffing and a delegation to Council.

Moved by David Hassall; 2nd by Pat Stewart



The Board directs the CEO/Jenna DeWitt to formulate a Council delegation document that supports the proposed new staff position for discussion at the Management Meeting, July 18, 2017; and That the CEO circulate a draft delegation document to the Library Board following the July 18th management meeting for consideration; and

That the Board Chair contact the Township Clerk to request a delegation to Council on August 2nd, 2017; and

That the Board directs the CEO submit a staff report to Council in support of this initiative.

CARRIED

Motion to Adjourn at 8:09 p.m.: Moved by David Hassall seconded by Pat Stewart **CARRIED.**

	
(CHAIRPERSON)	(SECRETARY)
Date: <i>Aug. 3/17</i>	Date: <i>Aug 3, 2017</i>

*Indicates signature required